

# TENNESSEE SCHOOL NUTRITION ASSOCIATION LEADERSHIP ACADEMY

VISION - Prepare our members to be the leaders of the future.

Total Hours Training	21
Sessions	3
Participants	20

## SESSION DESCRIPTION

### **September 2008 - Time and Date to be Announced**

7 hour session

8:00 AM to 4:00 PM - lunch provided

2 trainers needed (minimum)

Possible Topics:

Introduction to Leadership

Agenda and Program Planning

Personal Communication

Leadership and Personality Styles

Time Management

Parliamentary Procedure

Issue Development and Management

Facilitation Skills

### **Spring 2009 - Time and Date to be announced**

7 hour session

8:00 AM to 4:00 PM - lunch provided

2 trainers needed (minimum)

Possible Topics:

Pick any not used in first session plus:

Managing Volunteers

Developing New Chapters

Legal Issues

Group Project

### **Conference 2009 - Monday, June 8, 2009 - Gatlinburg**

7 hour session

10:00 AM to 5:00 PM - lunch included

This will be the final session. Academy participants will be invited to sit in on the Executive Board meeting. Topics will be determined by the Leadership Academy Steering Committee based on evaluations and feedback from the first two sessions. This Leadership Academy Steering Committee will consist of a minimum of two (2) Leadership Academy graduates and any past presidents who wish to participate. After the Executive Board meeting, the group will spend a few minutes debriefing what they learned. The final session will culminate with all participants who have attended the entire Academy receiving a diploma and participating in a graduation ceremony during Conference. Graduation from this Academy will be one of the criteria for future leadership opportunities in TSNA.

## PARTICIPANT SELECTION

Participants will be selected from the applications received. Participants can be nominated by the School Nutrition Program Director/Supervisor or Local Chapter President. The class will be limited to 20 participants. Sponsors can name a candidate for participation in the Academy.

## TIME COMMITMENT

Each participant will be asked to sign a contract. The contract will stipulate that they will attend all three sessions for the entire seven hours. Participants should realize that they are responsible for making Academy attendance a priority. Any participant who does not complete all 21 hours will not receive a diploma and graduate. Circumstances beyond the control of the participant will receive consideration but the class hours must be made up at a later Academy session.

## COST

TSNA will cover the cost of lodging for the night prior to the session at the hotel where the class is held. Participants will be asked to share a room with another class participant. Lunch will be provided during the session. Materials will be provided by TSNA. Transportation and time away from the job will not be covered by TSNA.

## APPLICATION PROCESS

Applications will be distributed at Conference 2008 and by mail and/or e mail after conference. All Leadership Academy application materials will be available on the TSNA website at [www.tnsna.com](http://www.tnsna.com). **All applications must be received by August 15, 2008.** Applications will be returned to:

Phyllis Hodges  
School Nutrition Program  
1240 Foster Avenue  
Nashville, TN 37243

The Leadership Academy Steering Committee will make the selection of participants by August 22, 2008. Participants will be notified by August 26, 2008.