

# TENNESSEE SCHOOL NUTRITION ASSOCIATION LEADERSHIP ACADEMY

VISION - Prepare our members to be the leaders of the future.

Total Hours Training	21
Sessions	3

## SESSION DESCRIPTION

### **September or October 2011 - date to be determined**

7 hour session

8:00 AM to 4:00 PM - lunch provided

*Room accommodations for candidates who are required to travel more than 50 miles to the meeting location will be provided by TSNA. Travel expenses must be covered by the candidate's school system.*

Possible Topics:

Introduction to Leadership

Agenda and Program Planning

Personal Communication

Leadership and Personality Styles

Time Management

Parliamentary Procedure

Issue Development and Management

Facilitation Skills

### **Spring 2012 - Date to be Determined**

7 hour session

8:00 AM to 4:00 PM - lunch provided

*Room accommodations for candidates who are required to travel more than 50 miles to the meeting location will be provided by TSNA. Travel expenses must be covered by the candidate's school system.*

Possible Topics:

Managing Volunteers

Developing New Chapters

Legal Issues

Group Project

### **Conference 2012 - Monday prior to Conference**

7 hour session

10:00 AM to 5:00 PM - lunch included

Travel to the conference site, room accommodations during conference, and conference registration will not be provided by TSNA. The local SNP program or chapter will be expected to cover these costs for the candidate. This will be the final session. Academy participants will be invited to sit in on the Executive Board meeting. After the Executive Board meeting, the group will spend a few minutes debriefing what they learned. The final session will culminate with all participants who have attended the entire Academy receiving a diploma and participating in a graduation ceremony. Graduation from this Academy will be one of the criteria for future leadership opportunities in TSNA.

## PARTICIPANT SELECTION

Participants will be selected from the applications received. Participants can be nominated by the School Nutrition Program Director/Supervisor or Local Chapter President. **ALL PARTICIPANTS MUST HAVE PERMISSION TO ATTEND AND PARTICIPATE FULLY FROM THEIR IMMEDIATE SUPERVISOR.**

## TIME COMMITMENT

Each participant will be asked to sign a contract. The contract will stipulate that they will attend all three sessions for the entire seven hours. Participants should realize that they are responsible for making Academy attendance a priority. Any participant who does not complete all 21 hours will not receive a diploma and graduate. Circumstances beyond the control of the participant will receive consideration but the class hours must be made up at a later Academy session.

## COST

TSNA will cover the cost of lodging for the night prior to the Fall and Spring sessions at the hotel where the class is held. Participants will be asked to share a room with another class participant. Lunch will be provided during the sessions. Materials will be provided by TSNA. Transportation and time away from the job will not be covered by TSNA. Any costs not covered by TSNA will be the responsibility of the supporting school system.

## APPLICATION PROCESS

All Leadership Academy application materials will be available on the TSNA website at [www.tnsna.com](http://www.tnsna.com). **All applications must be received by August 31, 2011.** Applications will be returned to:

Phyllis Hodges  
School Nutrition Program  
1240 Foster Avenue  
Nashville, TN 37243